

UNIVERSITY WRITING REQUIREMENT CONTRACT

Department of Communication

Please complete and sign the following:

(Student's Name) (Emphasis) (I.D. Number)
has satisfactorily met the University Writing Requirement in:

(Course Number and Title)
_____ Semester 200__

Signed (faculty member) _____ Date

Students MUST complete the writing requirement in a course within their major emphasis. Under the headings for each emphasis, the student may choose any of the courses listed under those headings to attempt to satisfy the writing requirement.

SPEECH COMMUNICATION MAJOR

ELECTRONIC MEDIA EMPHASIS

Speech 305 History of Mass Communication
Speech 339 History of Cinema
Speech 431 Mass Communication in Society
Speech 487 Senior Electronic Media Project
Speech 333 Principles of Programming for Electronic Media
Journlsm 420 Law of Mass Communication
Speech 440 New Communication Technologies
(Students selecting 487 for the Writing Requirement must sign up for two credits)

ORGANIZATIONAL COMMUNICATION EMPHASIS

Speech 422 Communication Theories
Speech 424 Cross Cultural Communication
Speech 485 Communication Research Methods

PUBLIC COMMUNICATION EMPHASIS

Speech 321 Nonverbal Communication
Speech 422 Communication Theories
Speech 485 Communications Research Methods
Speech 420 Listening Behavior
Speech 424 Cross Cultural Communication

INTERPERSONAL COMMUNICATION EMPHASIS

Speech 321 Nonverbal Communication
Speech 422 Communication Theories
Speech 485 Communications Research Methods
Speech 420 Listening Behavior
Speech 424 Cross Cultural Communication

PUBLIC RELATIONS EMPHASIS

Speech 204 Public Relations Tactics II
Speech 302 Public Relations Strategies
Speech 364 Advertising & Public Relations Operations & Management

JOURNALISM MAJOR

ADVERTISING EMPHASIS

Journlsm 364 Advertising & Public Relations Operations & Management
Journlsm 420 Law of Mass Communication
Journlsm 423 Advertising Campaigns
Journlsm 431 Mass Communication in Society

JOURNALISM (PRINT & BROADCAST) EMPHASIS

Journlsm 305 History of Mass Communication
Journlsm 420 Law of Mass Communication
Journlsm 431 Mass Communication in Society
Journlsm 406 Reporting Public Affairs
Journlsm 430 Communication & Public Opinion
Speech 440 New Communication Technology

MULTIMEDIA MAJOR

Journlsm 420 Law of Mass Communication
Speech 440 New Communication Technology
Journlsm/Speech 431 Mass Communication in Society
Speech 422 Communication Theories

****COURSES MAY BE ADDED OR DELETED BY THE DEPARTMENT**

DEADLINE TO MEET THE REQUIREMENT FOR ALL EMPHASES:

This requirement should be attempted by no later than the first semester senior year. If the student fails, he/she should be referred to the Writing Lab and may be given one opportunity to resubmit the paper. A student who fails to satisfy the Writing Requirement in the preceding manner should register the following semester for a second class in the emphasis in order to complete the writing requirement. If taking an additional class is not an option for the student, he or she must register for a one-credit Independent Study (Journlsm/Speech-498) on a Satisfactory/ No Credit basis and write a totally new paper on a different topic. Note that Satisfactory/No Credit credits do not count toward the Speech Communication Major. Students should discuss meeting the writing requirement with their instructor and advisor if they have any questions.

PROCEDURES TO BE FOLLOWED:

To complete the Writing Requirement, the student must demonstrate of the ability to:

1. organize a research paper appropriately
2. synthesize and analyze ideas
3. use language effectively
4. construct paragraphs properly
5. use grammar correctly
6. spell correctly
7. use a consistent style appropriate to discipline (AP vs. APA)
8. demonstrate appropriate use of citation/documentation
9. construct a list of References/Bibliography appropriately

The paper must be at least eight typed double-spaced pages (not including the References/Bibliography or Title pages) with one-inch margins on the top, bottom, and the two sides of each page. Note that there are discipline-specific requirements for (Speech 204) Public Relations Tactics II or (Journlsm 406) Reporting Public Affairs.

Students will find instructions and special requirements regarding completing the Writing Requirement on their class syllabus. It is likely that the paper will be due before the end of the semester to allow the students who have failed the Writing Requirement to rewrite the paper before the end of the class. Please note that not all faculty offer a rewrite option. Also, students will not be asked to complete the Writing Requirement outside of the existing requirements of the course. Students may though be asked to extend a short research paper to meet the specified length of the Writing Requirement.

The faculty member will evaluate the Writing Requirement paper apart from the course assignment. A student can pass the course assignment without necessarily passing the Writing Requirement or vice versa. It is expected that the student completing the Writing Requirement will earn at least a "B" or an above average evaluation on the written aspects of the paper alone. Those students in Journalism selecting (Journlsm 406) Reporting Public Affairs to complete the writing requirement must earn a B or better in the course to complete the requirement. Also some emphases may identify a higher grade standard for completion of the writing requirement. Once the student has completed the Writing Requirement to the satisfaction of the contracted faculty member, the student must have the faculty member sign the contract and then return it to the department secretary who will place it in the student's folder.

(Rev. 4/07)